



ST. MARGARET OF SCOTLAND

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To: Parents & Guardians
From Mr. Munz
Date: Wednesday, January 30, 2019
RE: 2019-2020 Tuition Aid Process

For the third year, our Tuition Aide application / award process will be through FACTS Management, accessed through the Diocesan website. Some Basic Information about the 2019-2020 Tuition Aid Process includes the following:

- The Family Application Fee will be \$25.00, same as last year.
- All applications must be completed online. The FACTS support team will provide any assistance needed to families using the online application process for the first time.
- The application deadline is ***March 15, 2019***. If individual families have extenuating circumstances in meeting this deadline, the Diocese will be as flexible as possible in accommodating your needs.
- ***NEW for 2019-2020 – The Pastor Signature Sheet is required for the Bishop’s Education Fund Grant. In the past, parents were instructed to upload the signed form to FACTS. This year, once families secure their pastor’s signature, the form will instruct you to present them to the principal. The principal will then log into FACTS and check that the form has been received.***
- Families will again be notified by email to log into their account to view their aid awards.
- If emergencies arise after initial grants are disbursed, families are free to address an email to Dr. Michael Latusek, Superintendent of Schools at budplan@diopitt.org.

As in past years, the following aid funds will be available to families, depending upon your eligibility:

- **Bishop’s Education Fund** – For Catholic Families with students in grades K-12. Must complete Pastor Signature form.
- **Educational Improvement Tax Credit Program (EITC)** – Open to any student in grades Pre-School to 12 from families who meet the EITC income guidelines.
- **Opportunity Scholarship Tax Credit Program (OSTC)** – Open to any student in grades K-12 who meet the EITC income guidelines and would be attending a low achieving public school as defined by the Commonwealth of Pennsylvania.

DIOCESAN WEBSITE LINK

- All information needed to apply for aid, including the Pastor Signature Sheet and a link to the FACTS online application is on the Diocesan Website under the “Schools” section and “How Can I Afford Catholic Education?” sub section. The direct link is <https://diopitt.org/affordable>. Please contact the school office with any questions.

Many Blessings,

Mr. Munz